

- (i) The admission of students shall be made only after affiliation by the examining body before the commencement of the academic session and the admission of students shall be completed well before the cut off date prescribed by the examining body for the academic session 2009-2010 failing which the recognition will be effective from the academic session 2010-2011 only.
- (ii) Formal orders for recognition/permission will operate for 2009-2010 only if the requirement of 180 teaching days the session is fulfilled as per the calendar of the University/Affiliating Body.
- (iii) The institution shall, within one month of the receipt of recognition order, convert the endowment fund and reserve fund accounts into joint accounts to be operated along with an officer of the Eastern Regional Committee.
- (iv) The institution shall comply with the various other norms and standards prescribed in the NCTE regulations, as amended from time to time.
- (v) The institution shall make admission only after it obtains affiliation from the examining body in terms of clause 8(12) of the NCTE (Recognition Norms & Procedure) Regulations, 2007.
- (vi) The institution shall ensure that the required number of academic staff for conducting the course is always in position.

4. Further, the recognition is subject to fulfillment of all such other requirements as may be prescribed by other regulatory bodies like UGC, affiliating University/ Body, the State Government etc, as applicable.

5. The institution shall submit to the Regional Committee a Self-Appraisal Report at the end of each academic year along the statement of annual accounts duly audited by a Chartered Accountant.

6. The institution shall maintain & update its Web-site as per provisions of NCTE Regulations and always display following as mandatory disclosure:-

- (i) Copy of the Application Form
- (ii) Land and Building Particulars
- (iii) Staff Profile
- (iv) Recognition letter
- (v) Information for having fulfilled the norms & standard and other required conditions.



P.T.O.

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